

J.S.M. ACADEMY

Salarpur, Mawana Road, Meerut

Ph. No. 0121 - 2623435, Fax No. 0121 - 2623434



**SELF-APPRAISAL REPORT
(2014)**

**SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560072 India**



F.No.8-17/2009 (CPP-I)

February, 2009

The Registrar,
Chaudhary Charan Singh University
Meerut (U.P.)

3 MAR 2009

Sub:- List of Colleges prepared under Section 2 (f) of the UGC Act, 1956- Inclusion of New Colleges.

Sir,
I am directed to refer to the letter dated 2.2.2009 received from the Principal, J.S.M. Academy, Meerut on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
J.S.M. Academy, Salarpur, Mawana Road, Meerut (U.P). (On permanent affiliation)	2005-06	The College is not eligible to receive Central assistance under Section 12 (B) of the UGC Act, 1956 as the UGC has not yet finalised the details to provide financial assistance to "Self Financed Colleges".

The Indemnity Bond and other documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(P.K.Sharma)
Under Secretary

Copy forwarded to:-

1. The Principal, J.S.M. Academy, Salarpur, Mawana Road, Meerut (U.P).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
2. Principal Secretary, Higher Education Department, Govt. of Uttar Pradesh, Navin Bhawan, Sachivalaya, Lucknow: - 226 001.
3. The Joint Secretary, UGC, Northern Regional College Bureau, 35, Ferozshah Road, New Delhi.
4. Publication Officer (Website-UGC), New Delhi.
5. Section Officer (F.D:-III Section) U.G.C., New Delhi
6. All Sections, U.G.C, New Delhi.
7. Guard file.

Sunita Gulati
(Sunita Gulati)
Setion Officer

A. Profile of the Institution

1. Name and address of the institution: J.S.M. ACADEMY, Salarpur
Mawana Road, Meerut

2. Website URL: www.jsmacademy.co.in

3. For communication:

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Dr. Sameer Kumar Singh, Principal	01212623434	01212623434	drsameerjsm@rediffmail.com
Vice-Principal	N.A.		
Prof. Ankit Rathi Self - appraisal Co-ordinator	09897273576		jsmacademy@rediffmail.com

Residence

Name	Telephone Number with STD Code	Mobile Number
Dr. Sameer Kumar Singh, Principal		09837539294
Vice-Principal	N.A.	
Prof. Ankit Rathi Self - appraisal Co-ordinator	0121-2640444	09897273576

4. Location of the Institution:

Urban Semi-urban Rural Tribal

Any other (specify and indicate)

5. Campus area in acres:

8.27 Acres

6. Is it a recognized minority institution? Yes No

7. Date of establishment of the institution:

Month & Year

MM	YYYY
07	2005

8. University/Board to which the institution is affiliated:

C.C.S. University, Meerut

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.

Month & Year

2f

MM	YYYY
03	2009

Month & Year

12B

MM	YYYY
NA	NA

10. Type of Institution

- a. By funding
- i. Government
 - ii. Grant-in-aid
 - iii. Constituent
 - iv. Self-financed
 - v. Any other (specify and indicate)
- b. By Gender
- i. Only for Men
 - ii. Only for Women
 - iii. Co-education
- c. By Nature
- i. University Dept.
 - ii. IASE
 - iii. Autonomous College
 - iv. Affiliated College
 - v. Constituent College
 - vi. Dept. of Education of Composite College
 - vii. CTE
 - Viii. Any other (specify and indicate)

11. Does the University / State Education Act have provision for autonomy?

Yes No

If yes, has the institution applied for autonomy?

Yes No

12. Details of Teacher Education programmes offered by the institution:

Sl. No.	Level	Programme / Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre-primary			Certificate		
				Diploma		
				Degree		
ii)	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary/ Sr. secondary			Certificate		
				Diploma		
				Degree		
iv.	Graduate			Diploma		
		B.Ed.		Degree	One Year	English/ Hindi
v.	Other (specify)			Certificate		
				Diploma		
				Degree		

(Additional rows may be inserted as per requirement)

3. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary/Elementary				
Secondary/ Sr.secondary	B.Ed.	F.N.R.C./NCTE/ F3/U.P.1116/ 2004/11627/ 11635		100
	B.P.Ed.	F.N.R.C./NCTE/ F3/U.P.1112/ 2004/11617/ 11625		50

Post Graduate	M.P.Ed.	F.N.R.C./NCTE/ F7/UP/2765/ 2008/66531		30
Other (specify)				

(Additional rows may be inserted as per requirement)

B) Criterion-wise inputs

Criterion I: Curricular Aspects

1. Does the Institution have a stated
Vision

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Mission

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Values

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Objectives

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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a) Does the institution offer self-financed programme(s)?

If yes,

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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a) How many programmes?

Three

b) Fee charged per programme

As prescribed by State Govt.

2. Are there programmes with semester system

No

3. Is the institution representing/participating in the curriculum development/
revision processes of the regulatory bodies?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, how many faculty are on the various curriculum development/vision
committees/boards of universities/regulating authority.

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4. Number of methods/elective options (programme wise)

D.Ed.

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B.Ed.

Class Teaching / Practice Teaching

M.Ed. (Full Time)

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M.Ed. (Part Time)

Any other (specify and indicate)

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5. Are there Programmes offered in modular form

Yes		No	<input checked="" type="checkbox"/>
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Number	
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6. Are there Programmes where assessment of teachers by the students has been introduced

Yes	<input checked="" type="checkbox"/>	No	
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Number	2
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7. Are there Programmes with faculty exchange/visiting faculty

Yes		No	<input checked="" type="checkbox"/>
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Number	
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8. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes		No	<input checked="" type="checkbox"/>
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Yes	<input checked="" type="checkbox"/>	No	
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Yes	<input checked="" type="checkbox"/>	No	
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Yes	<input checked="" type="checkbox"/>	No	
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9. How long does it take for the institution to introduce a new programme within the existing system?

As soon as Affiliation is Received

10. Has the institution introduced any new courses in teacher education during the last three years?

Yes		No	<input checked="" type="checkbox"/>
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Number	
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11. Are there courses in which major syllabus revision was done during the last five years?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Number	<input type="text"/>
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12. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes No

13. Does the institution encourage the faculty to prepare course outlines?

Yes No

Criterion II: Teaching-Learning and Evaluation

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution
 - b) Common entrance test conducted by the University/Government
 - c) Through an interview
 - d) Entrance test and interview
 - e) Merit at the qualifying examination
 - f) Any other (specify and indicate)
- (If more than one method is followed, kindly specify the weightages)*

2. Furnish the following information (for the previous academic year):

a) Date of start of the academic year	3.7.2012
b) Date of last admission	23.11.12
c) Date of closing of the academic year	26.6.13
d) Total teaching days	220
e) Total working days	220

3. Total number of students admitted during 2013 - 2014

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B.Ed.	13	17	30	13	13	26	0	4	4
M.Ed. (Full Time)									
M.Ed. (Part Time)									

4. Are there any overseas students?

Yes		No	<input checked="" type="checkbox"/>
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If yes, how many?

5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a) Unit cost excluding salary component

b) Unit cost including salary component

69736.00

(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution)

Vfyt\;o-\

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.				
B.Ed.	More than 45%	50%	More than 40%	40%
M.Ed. (Full Time)				
M.Ed. (Part Time)				

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes No

8. Does the institution develop its academic calendar?

Yes No

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	75%	25%	
M.Ed. (Full Time)			
M.Ed. (Part Time)			

10. Pre-practice teaching at the institution

a) Number of pre-practice teaching days

1	0
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b) Minimum number of pre-practice teaching lessons given by each student

0	6
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11. Practice Teaching at School

a) Number of schools identified for practice teaching

01	
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b) Total number of practice teaching days

22 days	
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c) Minimum number of practice teaching lessons given by each student

20	
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12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

No. of Lessons In simulation	No. 06	No. of Lessons Pre-practice teaching	No. 06
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13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes No

14. Does the institution provide for continuous evaluation?

Yes No

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
D.Ed.		
B.Ed.	As decided by University	
M.Ed. (Full Time)		
M.Ed. (Part Time)		

16. Examinations

a) Number of sessional tests held for each paper

1	
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b) Number of assignments for each paper

1	
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17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	Yes	
Intranet	Yes	
Internet	Yes	
Software / courseware (CDs)	Yes	
Audio resources	Yes	
Video resources	Yes	
Teaching Aids and other related	Yes	

materials		
Any other (specify and indicate)	Language Lab	

18. Are there courses with ICT enabled teaching-learning process?

Yes		No	<input checked="" type="checkbox"/>
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Number	<input type="text"/>
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19. Does the institution offer computer science as a subject?

Yes		No	<input checked="" type="checkbox"/>
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If yes, is it offered as a compulsory or optional paper?

Compulsory Optional

Criterion III: Research, Consultancy and Extension

1. Number of teachers with Ph. D and their percentage to the total faculty strength

2. I

Number	1		15%
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 h projects?

Yes		No	<input checked="" type="checkbox"/>
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If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

4. How does the institution motivate its teachers to take up research in education?
(Mark ✓ for positive response and X for negative response)

○ Teachers are given study leave

- Teachers are provided with seed money
- Adjustment in teaching schedule
- Providing secretarial support and other facilities
- Any other specify and indicate



5. Does the institution provide financial support to research scholars?

Yes No

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

b. M.Phil.

c. NET

7. Does the institution support student research projects (UG & PG)?

Yes No

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	-	No	
National journals - referred papers	Yes		4
Non referred papers			
Academic articles in reputed magazines/news papers	Yes		2
Books		No	
Any other (specify and indicate)		No	

9. Are there awards, recognition, patents etc received by the faculty?

Yes No

Number

10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars		<input type="text" value="4"/>
International seminars		<input type="text"/>
Any other academic forum		<input type="text"/>

11. What types of instructional materials have been developed by the institution?
(Mark '✓' for yes and 'X' for No.)

Self-instructional materials	<input type="checkbox"/>
Print materials	<input checked="" type="checkbox"/>
Non-print materials (e.g. Teaching Aids/audio-visual, multimedia, etc.)	<input type="checkbox"/>
Digitalized (Computer aided instructional materials)	<input type="checkbox"/>
Question bank	<input type="checkbox"/>
Any other (specify and indicate)	<input type="checkbox"/>

12. Does the institution have a designated person for extension activities?

Yes No

If yes, indicate the nature of the post.

Full-time Part-time Additional charge

13. Are there NSS and NCC programmes in the institution?

Yes No

14. Are there any other outreach programmes provided by the institution?

Yes No

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

16. Does the institution provide consultancy services?

Yes No

In case of paid consultancy what is the net amount generated during last three years.

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	<input checked="" type="checkbox"/>
State level	<input type="checkbox"/>
National level	<input type="checkbox"/>
International level	<input type="checkbox"/>

Criterion IV: Infrastructure and Learning Resources

1. Built-up Area (in sq. mts.)

3258-16 Sqm

2. Are the following laboratories been established as per NCTE Norms?

- | | | | | |
|---|-----|-------------------------------------|----|-------------------------------------|
| a) Methods lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| b) Psychology lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| c) Science Lab(s) | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| d) Education Technology lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| e) Computer lab | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| f) Workshop for preparing teaching aids | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

3. How many Computer terminals are available with the institution?

10

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

66282.00

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

17400

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

10,000

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/ financial year?

8. Has the institution developed computer-aided learning packages?

Yes No

9. Total number of posts sanctioned Open Reserved

	Open		Reserved	
	M	F	M	F
Teaching				
Non-teaching				

10. Total number of posts vacant Open Reserved

	Open		Reserved	
	M	F	M	F
Teaching				
Non-teaching				

11. a. Number of regular and permanent teachers (Gender-wise) Open Reserved (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	6	1		
Readers				
Professors				

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers				
Readers				
Professors				

c. Number of teachers from

Same state

Other states

12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
D.Ed.	
B.Ed.	1/15
M.Ed. (Full Time)	
M.Ed. (Part Time)	

13. a. Non-teaching staff

		Open		Reserved	
Permanent	M	F	M	F	
	10				

Temporary	M	F	M	F	

b. Technical Assistants

Permanent	M	F	M	F	
	1				

Temporary	M	F	M	F	

14. Ratio of Teaching – non-teaching staff

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

16. Is there an advisory committee for the library?

Yes No

17. Working hours of the Library

On working days

On holidays

During examinations

18. Does the library have an Open access facility

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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19. Total collection of the following in the library

a. Books	<input type="text" value="5000"/>
- Textbooks	<input type="text" value="4500"/>
- Reference books	<input type="text" value="500"/>
b. Magazines	<input type="text" value="5"/>
e. Journals subscribed	
- Indian journals	<input type="text" value="2"/>
- Foreign journals	<input type="text" value="2"/>
f. Peer reviewed journals	<input type="text" value="9"/>
g. Back volumes of journals	<input type="text" value="10"/>
h. E-information resources	
- Online journals/e-journals	<input type="text"/>
- CDs/ DVDs	<input type="text" value="100"/>
- Databases	<input type="text" value="2"/>
- Video Cassettes	<input type="text" value="10"/>
- Audio Cassettes	<input type="text" value="10"/>

20. Mention the

Total carpet area of the Library (in sq. mts.)	<input type="text" value="60 sqm"/>
Seating capacity of the Reading room	<input type="text" value="40"/>

21. Status of automation of Library

Yet to intimate	<input checked="" type="checkbox"/>
Partially automated	<input type="checkbox"/>
Fully automated	<input type="checkbox"/>

22. Which of the following services/facilities are provided in the library?

- Circulation
- Clipping
- Bibliographic compilation
- Reference
- Information display and notification
- Book Bank
- Photocopying
- Computer and Printer
- Internet
- Online access facility
- Inter-library borrowing
- Power back up
- User orientation /information literacy
- Any other (please specify and indicate)

23. Are students allowed to retain books for examinations?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24. Furnish information on the following

Average number of books issued/returned per day

Maximum number of days books are permitted to be retained

by students

by faculty

Maximum number of books permitted for issue

for students

for faculty

Average number of users who visited/consulted per month

Ratio of library books (excluding textbooks and book bank facility)to the number of students enrolled

25. What is the percentage of library budget in relation to total budget of the institution

2% approx

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	I		II		III	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books						
Other books		155286.00				36633.00
Journals/ Periodicals		43630.00		4725		54788.00
Any others specify and indicate						
<i>(Additional rows/columns may be inserted as per requirement)</i>						

Criterion V: Student Support and Progression

1. Programme wise “dropout rate” for the last three batches

Programmes	Year 1	Year 2	Year 3
D.Ed.			
B.Ed.	No	No	No
M.Ed. (Full Time)			
M.Ed. (Part Time)			

2. Does the Institution have the tutor-ward/or any similar mentoring system?

Yes No

If yes, how many students are under the care of a mentor/tutor?

3. Does the institution offer Remedial instruction?

Yes No

4. Does the institution offer Bridge courses?

Yes		No	<input checked="" type="checkbox"/>
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5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I	II	III	I	II	III	I	II	III
Pass percentage	100%								
Number of first classes									
Number of distinctions									
Exemplary performances (Gold Medal and university ranks)	Nil								

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

	I	II	III
NET			
SLET/SET			
Any other (specify and indicate)	<input checked="" type="checkbox"/>		
Not Applicable			

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	I	II	III
Merit Scholarship			
Merit-cum-means scholarship			
Fee concession			
Loan facilities			
Any other specify and indicate			

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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9. Does the institution provide Residential accommodation for:

Faculty	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Non-teaching staff	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

10. Does the institution provide Hostel facility for its students?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, number of students residing in hostels

Men

Women

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Indoor sports facilities	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Gymnasium	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

12. Availability of rest rooms for Women

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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13. Availability of rest rooms for men

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

14. Is there transport facility available?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

15. Does the Institution obtain feedback from students on their campus experience?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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16. Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate						
Inter-university						
National						
Any other (specify and indicate)						

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State		
Regional		
National		
International		

18. Does the institution have an active Alumni Association?

Yes No

If yes, give the year of establishment

19. Does the institution have a Student Association/Council?

Yes No

20. Does the institution regularly publish a college magazine?

Yes No

21. Does the institution publish its updated prospectus annually?

Yes No

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	Year 1 (%)	Year 2 (%)	Year 3 (%)
Higher studies			
Employment (Total)			
Teaching			
Non teaching			

23. Is there a placement cell in the institution?

Yes No

If yes, how many students were employed through placement cell during the past three years.

1	2	3

24. Does the institution provide the following guidance and counselling services to students? Yes No

- Academic guidance and Counseling
- Personal Counseling
- Career Counseling

Criterion VI: Governance and Leadership

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes No

2. Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	1
Staff council	1
IQAC/or any other similar body/committee	1
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	1

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Medical assistance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Insurance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other (specify and indicate)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

4. Number of career development programmes made available for non-teaching staff during the last three years

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5. Furnish the following details for the past three years

a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

None

b. Number of teachers who were sponsored for professional development programmes by the institution

National	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
International	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. Number of faculty development programmes organized by the Institution:

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d. Number of Seminars/ workshops/symposia on Curricular development, Teaching- learning, Assessment, etc. organised by the institution

9		
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e. Research development programmes attended by the faculty

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f. Invited/endowment lectures at the institution

6		
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Any other area (specify the programme and indicate)

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6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

b. Student assessment of faculty performance

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

c. Expert assessment of faculty performance

Yes		No	
-----	--	----	--

d. Combination of one or more of the above

Yes		No	
-----	--	----	--

e. Any other (specify and indicate)

Yes		No	
-----	--	----	--

7. Are the faculty assigned additional administrative work?

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

If yes, give the number of hours spent by the faculty per week

10 Hrs

8. Provide the income received under various heads of the account by the institution for previous academic session

Grant-in-aid	<input type="text"/>
Fees	3843750
Donation	<input type="text"/>
Self-funded courses	<input type="text"/>
Any other (specify and indicate)	<input type="text"/>

9. Expenditure statement (for last two years)

	Year 1	Year2
Total sanctioned Budget	96.88%	72.62%
% spent on the salary of faculty	51.11%	45.38%
% spent on the salary of non-teaching employees	26.52%	23.54%
% spent on books and journals		15% app
% spent on developmental activities (expansion of building)	4.62%	
% spent on telephone, electricity and water	1.18%	0.15%
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	3.06%	0.42%
% spent on maintenance of equipment, teaching aids, contingency etc.		
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	.033%	.030%
% spent on travel		.02%
Any other (specify and indicate)	13.47%	31.47%
Total expenditure incurred	100%	100%

10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)

Surplus in Rs.	Deficit in Rs.
<input type="text"/>	592228.00
<input type="text"/>	242228.00
<input type="text"/>	2550585.00

11. Is there an internal financial audit mechanism?

Yes No

12. Is there an external financial audit mechanism?

Yes No

13. ICT/Technology supported activities/ units of the institution:

Administration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Finance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Student Records	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Career Counselling	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Aptitude Testing	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Examinations/Evaluation/ Assessment	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Any other (specify and indicate)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes No

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes No

16. Are all the decisions taken by the institution during the last three years approved by a competent authority?

Yes No

17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?

Yes No

18. Is a grievance redressal mechanism in vogue in the institution?

a) for teachers

b) for students

c) for non - teaching staff

19. Are there any ongoing legal disputes pertaining to the institution?

Yes

No

20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?

Yes

No

21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?

Yes

No

Criterion VII: Innovative Practices

1. Does the institution has an established Internal Quality Assurance Mechanisms ?

Yes

No

2. Do students participate in the Quality Enhancement of the Institution?

Yes

No

3. What is the percentage of the following student categories in the institution?

	Category	Men	%	Women	%
a	SC	10	33	5	17
b	ST	1	3	0	0
c	OBC	2	6.5	8	28
d	Physically challenged	1	3	1	3
e	General Category	0	0	4	14
f	Rural	13	40	17	60
g	Urban				
h	Any other (specify)				

4. What is the percentage of the staff in the following category ?

	Category	Teaching staff	%	Non-teaching staff	%
A	SC	1	10%	2	30%
B	ST	-			
C	OBC	4	45%	2	30%
D	Women	1	10%		
E	Physically challenged				
F	General Category	3	35%	3	40%
G	Any other (specify)				

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	Batch I	Batch II	Batch I	Batch II
SC				
ST				
OBC				
Physically challenged				
General Category				
Rural				
Urban				
Any other (specify)				

Profile of the Departments (If applicable)

S.No.		Responses
1.	Name of the Department	B.Ed.
2	Year of Establishment	2005 – 2006
3.	Number of Teachers sanctioned and present position	07
4.	Number of Administrative Staff	02
5.	Number of Technical Staff	01
6.	Number of Teachers and Students	7 & 100
7.	Demand Ratio (No. of seats : No. of applications)	N.A.
8.	Ratio of Teacher's to Students	1:15
9.	Number of Research Scholars who had their master's degree from other institutions	N.A.
10.	The year when the curriculum was revised last	2004 – 2005
11.	Number of students passed NET/SLET etc (last two years)	N.A.
12.	Success Rate of Students (What is the pass percentage as compared to the University average?)	100%
13.	University Distinction / Ranks	N.A.
14.	Publications by faculty (last 5 years)	8
15.	Awards and recognition received by faculty (last 5 years)	N.A.
16.	Faculty who have Attended National and International Seminars (last five years)	6/2
17.	Number of National and International seminars organized (last five years)	None
18.	Number of teachers engaged in consultancy and the revenue generated	None
19.	Number of ongoing projects and its total outlay	None
20.	Research projects completed during last two years and its total outlay	None
21.	Number of inventions and patents	N.A.
22.	Number of Ph.D. thesis guided during last two years	N.A.
23.	Number of books in departmental library if any	5000
24.	Number of journals	5
25.	Number of computers	10
26.	Annual budgets	319451

*Use separate sheets for each department (if applicable)

EXECUTIVE SUMMARY

J.S.M. Academy, Salarpur, Mawana Road, Meerut (U.P.) is established by “Jagvir Singh Memorial Trust Society” a registered body under society Registration Act. It is a non profit entity. The society has established J.S.M. Academy with the aim of developing young human resource to march with the global, scientific, technological developments, social and economic changes. The whole idea is to provide an opportunity to young students to develop all round personality and make use of the potential.

To achieve the objectives, the Academy organizes various types of curricular and extracurricular activities. The Academy is situated in large, beautiful, peaceful campus which has sufficient facilities for games and sports with a large playground and a modern Gymnasium. As far as academic activities are concerned, the academy organizes seminars, debates, essay competitions, discussions, lectures and quizzes. Where as sports activities like races, jumps, cricket match, basket ball matches etc are frequently organized.

The students are encouraged to participate in all curricular and extracurricular activities. They are accordingly rewarded by prizes and certificates for their achievements.

The teachers try to motivate the students to participate in all such activities and personal attention is given to those who do not want to expose, to come out and join such activities.

Academy organizes “Scout and Guide” camp where training is imported for a period of days and all the students are motivated to follow the mission of scout and guide to contribute in the social reform.

The guest lecturers are arranged time to time and the free discussion follows after each lecturer. Moral teaching is given to all the students, to keep themselves away from smoking, drinking and other evils. They are informed to respect each other and live in harmony and love with each other.

The institution looks forward bright future and is optimistic for achieving it, in terms of the objectives.

The academy is affiliated to C.C.S. University, Meerut and offers teaching in graduate courses in Education (B.Ed.) and Physical Education (B.P.Ed.) and post graduate course in physical education (M.P.Ed.).

The self analysis is based upon the factual data of the institute. The NAAC accreditation will certainly guide and direct us further for betterment.

Criterion – I Curricular Aspects

1.1 Curriculum Design and Development

1. To establish the institute as an effective centre of excellence to offer high quality education.
2. To conduct one year B.Ed. training program to prepare proficient teachers for the secondary level.
3. To prepare qualitative and committed teachers for the society.
4. To give contribution for special development through teacher training program.
5. To give academic guidance to the school located around the teacher training college.
6. To perform social and national duties whenever required.
7. To develop the habit of punctuality and essential basic rules of public behavior.
8. To widen academic horizons and develop every facet of student personality.

1.2 Academic Flexibility

1. Curricular development programme is within “The rights of board of studies” of the university where only govt. aided institution faculty is given representation by seniority and the curriculum is decided by the board of studies as per act of university, however as a self finance college we send our suggestion for academic development, particularly regarding feedback from students & faculty.
2. The curriculum as already mentioned is decided by the board of studies of the university and the self finance college has no or little role to play. However the courses designed by the university are in accordance with global changes and the needs of emerging society to enucleate the value system in our student teachers.

3. The curriculum as design by the university and prescribed for the self finance colleges has thrust on national issues. The topics of environment, value education and I.C.T. are important part of curriculum.
4. The institutions offers programmes on environment value education time to time.
5. I.C.T. is used by the teachers & students. The teachers are made aware of the use of computers in practical situation, time to time.

1.3 Feedback Curriculum

1. The institution gives feedback proforma to the students to give their feedback.
2. Yes, the Principal calls a meeting and discuss about feedback with teachers and students to improve the teaching and learning process.

1.4 Curriculum Update

1. Done by the University
2. Done by the University (board of studies)

1.5 Best Practices in Curricular Aspects

1. The teachers are suggested to go to attend the seminars and workshops to learn to improve teaching.
2. By organizing seminars symposium debates and lecturers from academic persons, we try to develop insight of student teacher for their all round development of personality.

Criterion – II Teaching learning and evaluation

2.1 Admission Process and Student Profile

1. Common Entrance Test conducted by State Govt. Admissions are given on the basis of merit through counseling
2. By State Govt nominated agency.
3. N.A.
4. N.A.
5. N.A.

2.2 Catering to Diverse Needs

1. By arranging periodical internal exam. By arranging essay competition in course subject.
2. All students are not equally good some students need special attention for their improvement which is provided by personal guidance and motivation.
3. By assessing their performance in social situations where help is required in teaching practice.

2.3 Teaching Learning Process

1. Library of the institution computer is regularly used by the student before the teaching practice, micro teaching classes are held. The practical guidance is given by the teacher in the classroom situation for the use of website and other technical equipments required for active learning.
2. The students are made to prepare a lesson in advance and put up before the class as demonstration of teaching.
3. Commonly lecture method is used by the teachers but there are many methods described in the class to teach effectively.
4. Yes, the institution run microteaching classes before regular practice teaching is conducted by the students in different schools under the supervision of faculty members. The faculty members evaluate their teaching in the classroom situation and give remark in the lesson plan book for improvement. The students are required to teach atleast 40 lessons in a session i.e. 20 lessons in each subjects.

5. The student teachers use microteaching technique for developing their skills at least five micro teaching lessons per subject are taken by the each student.
6. Students take minimum two lessons per day and they are monitored by the faculty members every day and the criticism is noted in the lesson plan note book.
7. N.A.
8. Yes, the practice teaching plans are developed with the cooperation of teachers.
9. The student teacher are required to listen to the problems of the students whom they are teaching in practice teaching session and these problems are discussed with the teachers and resolved.
10. The student teacher are encouraged to adopt technology wherever required particularly over head projector and computer etc.

2.4 Teacher Quality

1. Yes, the practice teaching plans are developed with the cooperation of teachers.
2. 15 students per teacher. The details are given in the lesson plan of the institution.
3. On the basis of points which are presents in lesson plan and on the basis of criticism marked in the lesson plan book and the suggestions given by the teachers.
4. The faculty members after having acquired the knowledge of the policy directions and educational needs in the schools discussed with the student teacher and make them aware of it to work then out.
5. By keeping in touch with the latest research journals and publications.
6. The measure initiative taken by the institution for the development of career of the teaching staff is to encourage them to publish papers, to go for research to attend seminars etc.
7. At present there is no definite system to reward a teacher for good performance accept by praising him/her before the school assembly.

2.5 Evaluation Process and Reforms

1. The barriers of students are addressed by conducive environment and access to technology.
2. The unit tests and midterm examinations are held as internal assessment of student.
3. The unit test results and the examination results are communicated to each students and they are also guided for improvement in the performance.
4. The unit test and the midterm examinations where is the deals objective type question are evaluated with the help of I.C.T.

2.6 Best Practice in Teaching – Learning and Evaluation Process

1. Group discussion have been encourage in respect to the process of teaching and learning.
2. The institution with the help of audio visual aids and technology gives the instructions wherever required.

Criterion – III Research, Consultancy and Extension

3.1 Promotion of Research

1. By given them leave and other facilities to take up the research
2. N.A.
3. The institution encourages action research but to a limited extend.
4. More than ten seminars/workshop/conference attend by the faculty member of the institution.

3.2 Research and Publication Output

1. The instructional materials used for teaching aids for enhancing the teaching quality are over head projector, projector and language lab besides practical working in the laboratory situations
2. Over head projectors, science lab, musical instruments language lab
3. Not of its own although the institution have I.C.T. facility.
4. The institution organized various seminar on college level which is attended by the college staff and students.
5. The papers have been published in
 - (i) Journal of National Development
 - (ii) Recent education and psychological research
6. N.A.
7. 3 projects have been completed by the staff members

3.3 Consultancy

1. N.A.
2. N.A.
3. N.A.
4. N.A.

3.4 Extension Activities

1. N.A.
2. N.A.
3. N.A.
4. N.A.
5. N.A.

3.5 Collaborations

1. N.A.
2. N.A.
3. N.A.
4. N.A.
5. Yes
6. Yes

3.6 Best Practices in Research Consultancy and Extension

1. N.A.
2. N.A.

Criterion – IV Infrastructure and Learning Resources

4.1 Physical Facilities

1. Institution have physical infrastructure as per N.C.T.E. norms. The institution also runs B.P.Ed. and M.P.Ed. courses hence there is no dearth of physical facilities.
2. The institution always and continuously looks forward for augmenting the infrastructure for academic growth.
3. Extracurricular activity is provided to the students like games sports education tours scout guide programmes plantation etc.
4. The sports meet is shared by both education and physical education students besides academic tours.
5. The academy is located admist naturals a rounding the providing the benefit of open and pollution free environment. There are separate rest rooms for women and staff besides, wash room for men and women. The canteen has not started although there is a provision for it.
6. At present hostel facility is not available however hostel facility is arranged to the students in the vicinity of the college campus, which is monitored regularly by faculty members

4.2 Maintenance of Infrastructure

1. Budget allocation

i) Building	3,47,930/-
ii) Lab	Nil
iii) Equipments	Nil
iv) Computers	11700/-
2. The building is maintained and cleaned regularly. The equipments in the laboratory are used and maintained through checkup by faculty and lab boy. Furniture used and maintained. Computers are under the charges of qualified System Analyst.
3. The institution considered environmental issue with the infrastructure available as supplementary to each other

4.3 Library and Learning Resources

1. The institution has a qualified librarian and sufficient supportive staff.
2. Number of books available in the library for the use of students and staff 5000 books, 10 journals, 3 magazines, audio visual aid and internal access are available in the institute for the use of library as an when required.
3. The institution has a library committee headed by the Principal and the librarian being its convenor to review library resources time to time.
4. Not yet
5. Are available with the institute and can be used for the purpose of library.
6. Not at present.
7. Library working days are regulated by the working days of the institute at present. The library remains open 8 hours on all working days.
8. The library committee after having made purchase of new arrivals of books journals etc keep them in open shelf system and the information to such effect is given to the students in teaching classroom situation.
9. Not yet
10. Till such time no such case has reported for such special arrangements, although, the arrangements are available.

4.4 ICT as Learning Resource

1. The following facilities are available
 - (i) Computer Lab
 - (ii) Hardware
 - (iii) Software
 - (iv) Internet connectivity and access
 - (v) Audio visual and its and language lab

They are used both by staff and students besides for official purpose and connectivity with other agencies

2. In computer skill programme primarily information is given to the students.
3. The institution uses them whenever and where ever required.
4. By way of collecting information through computer of latest researches and in preparing the lesson plans and Over-head projector is used for presenting the lesson plan with latest researches.

4.5 Other facilities

1. At present this is not happening.
2. Institution has following facilities
 - i) Audio visuals
 - ii) CDs
 - iii) Video cassetts
 - iv) Other material related to the programme they are used for the effective teaching in classroom situation.
3. The institution has the facility of following lab
 - (1) Physics lab
 - (2) Chemistry lab
 - (3) Botany / zoology lab
 - (4) Anatomy of physiology lab

The equipments are purchased from the college funds in view of the requirements.

4. The institution has the following facilities
 - i) Multipurpose hall
 - ii) Gymnasium hall
 - iii) Music instruments like harmonium, table, guitar, sitar etc
 - iv) Sports and game material in abundance
 - v) Suitable play grounds
5. Classrooms will be the modernized with latest technology soon.

4.6 Best Practices in Infrastructure and Learning Resources

1. The faculty having knowledge of diversity of instructions uses technology by way of CDs presentation etc to improve the teaching practice.
2. At present no innovative practice has been exercised through ICT.
3. No innovations have been advanced as yet.

Criterion – V Student Support and Progression

5.1 Student Progression

1. To access the student preparedness, quarterly unit tests are organized by the department.
2. For the promotion, satisfaction of the students; the interaction between teachers and students take place where the teacher define the goals of study and motivate the student to achieve these goals.
3. As for as drop out are concerned in last five years only two students drop out in the session 2012-13 have been reported so far
4. At present the institute is concern with curriculum teaching and being a degree course SLET/NET are not applicable for degree students.
5. Details are not applicable.
6. Training courses as such are not applicable.
7. The institution has no role to play.
8. Not applicable
9. N.A.
10. N.A.

5.2 Student Support

1. The curricular and extracurricular activities are planned in the light of the calendar issued by the University for curricular co-curricular and extracurricular activities.
2. No such case has reported so far
3. The teachers provide mentoring.
4. To improve the effectiveness of faculty mentoring of students the institutions promotes them by way of reliefs asked by them.
5. Yes, the institution have its own website and all information as required by the UGC, NCTE, University and State Govt. are vice versa are given and taken.
6. Not especially but such cases are given personal attention and motivated.
7. Classroom teaching is done for normal learners no special cases reported.

8. Guidance and counseling services to the student are available only through the faculty members.
9. A grievance redressal committee is formed. No such cases have been reported.
10. By interaction with the students, teachers the assessment of the progress of the students at different stages of programme.
11. The students competency to begin practice teaching is judged by micro teaching and at the time of practice teaching through the supervisions and guidance.

5.3 Student Activities

1. N.A.
2. By arranging towards scouting camp plantation day and sports etc.
3. By motivating them.
4. No
5. The students are allotted in different houses.
6. It is only by personal interaction.

5.4 Best Practices in Student Support and Progression

1. The students are treated personally and their welfare is looked after continuously. In the eventuality of any accident or mishappening personal care is given to admit them for treatment in suitable hospital and meet out their expenditure. Their guardian are informed immediately and till such time the guardians attend their ward the college staff and the management takes care of the students as family members. This practices is continuing since the start of the course.

Criterion – VI Governance and Leadership

6.1 Institutional Vision and Leadership

1. Vision – “Be yourself” an ideal an up to date reader to educate the masses and to inculcate the moral culture and social values.

Our aim is to make student teacher to reach there full potentials in all areas of life and the institute simply provides the environment for their creative and social development to serve the cause of education and society.

Mission – Our mission is to create and institution which provides a stimulating combination of academic artistic and practical activities the institution nourishes and develop good teachers in the field of education and physical education to create an environment of self dependence achievement and enhancement of knowledge to concerned and society in general.

Values – the mission and objectives of the society to establish J.S.M. Academy and to run bachelor of education course are very clear from the memorandum of the society. We evolve our value system from the most valuable Indian heritage which is for “सत्यम वद धर्मम चर” and as religious Geeta has laid down the principals of ‘कर्मवाद’. The institute aims to achieve them.

- i) Be honest
- ii) Be respect full to elders and love to youngers
- iii) Speak truth
- iv) Maintain harmony in society
- v) Disrespect to untouchability equal right to both gender and work is worship.

With these values the student are made aware of their lives and their profession to make their contribution in the society.

2. i) To establish the institute as an effective centre of excellence to offer high quality education.
 - ii) To conduct one year B.Ed. training program to prepare proficient teachers for the secondary level.
 - iii) To prepare qualitative and committed teachers for the society.
 - iv) To give contribution for special development through teacher training program.
 - v) To give academic guidance to the school located around the teacher training college.
 - vi) To perform social and national duties whenever required.
 - vii) To develop the habit of punctuality and essential basic rules of public behavior.
 - viii) To widen academic horizons and develop every facet of student personality.
3. All the members of management are from teaching profession and they believe effective and efficient teaching by providing all necessary infrastructure and environment.
 4. After the mutual discussion between the management and staff the responsibilities are defined to be carried out for the betterment of the institution.
 5. Discussions with the principal and staff; the management gets the feedback about the institution and the basis of the feedback tries to review the activities of the institution.
 6. The management and the staff jointly tries to identify and addresses the barriers if any in achieving the vision, mission and goals of the institution.
 7. The management after discussion with the staff and principal finds out the way to supports of the staff for efficient and effective teaching.

8. The head of the institution where as supervises and controls the whole system also provides exemplary leadership in curricular and extracurricular activities.

6.2 Organizational Arrangements

1. The following committee have been constitute by the institution

Committee Name	Member Name
i) Admission Committee	Shri Ankit Rathi Shri Satendra Kumar Shri Ashish Kumar
ii) Proctorial Board Kumar	Shri Satendra Kumar Shri Harish Sharma One student of current session
iii) Student Welfare Committee	Mrs. Naima Akhtar Shri Rakesh Verma One student of current session
iv) Teacher and Employ welfare committee Singh	Shri Gajendra Shri Ravi Kumar
v) Academic cell Kumar Satendra Kumar	Shri Sameer Shri
vi) Games Sports Tourism committee Kumar Vaibhav Rana Ankit Rathi	Shri Satendra Shri Shri

vii)	Cultural cell Singh	Mrs. Naima Akhtar Shri Gajendra Two student of current session
viii)	Grievance redressal cell/ Anti Ragging Cell Kumar Kumar	Shri Satendra Shri Ashish
ix)	Library committee Kumar Akhtar Vaibhav Rana	Shri Ravindra Mrs. Naima Shri
x)	Examination cell Kumar Rathi Kumar	Shri Sameer Shri Ankit Shri Vipin

2. The structure of committees means members from teaching and non teaching staff and in some committees' students are included.
3. Administration of the institution is decentralized.
4. By organizing inter school debates, competition and sports meet.
5. Not yet
6. The institution takes initiative for advancement of knowledge to the teachers and empowerment of faculty.

6.3 Strategy Development and Deployment

1. There is no information system at present for collecting and integrating data and also for administrative purposes.
2. The action plans have not been carried out for the sake of implementation so far.
3. By allocating the funds from the college income from fees for implementation of mission and goals.
4. The teaching practice plans are prepared by the teachers student under the guidance the directions of faculty members of the

department. The faculty is fully involved with the student teachers to guide them to make and to make teaching plan for teaching practice.

5. The objectives of the institutions are very cleared and they are communicated verbally to the employ of the institution so that the employ can also attribute for the development of the institution.
6. The vision, mission and the objectives of the institution as known to all the employees, staff of the institution are carried out by all the members by performing their duties faithfully punctually and for the development of the institution.
7. The institution plans to develop new technology soon as it is available for the use of students and staff in their curriculum improvement and career making.

6.4 Human Resource Management

1. By interacting with the staff members their needs and career progression are identified.
2. For performance of assistance of teacher, self appraisal methods, and evaluation by the students of teachers are being practiced.
3. For the welfare measures of staff all necessary care is taken to help them as and when the need be for their well being and satisfaction.
4. Not yet
5. As per NCTE norms
6. N.A.
7. According to need the budget is allocated.
8. Well maintained functional offices provided to the faculty.
9. By direct communication
10. Work load is given to the faculty members as per norms and they are further encouraged for research and community work.
11. So far no reward has been fixed although to motivate the staff members, the goal is set and they are given full liberty to achieve the goal.

6.5 Financial Management and Resource Mobilization

1. No

2. N.A.
3. Yes
4. The copy of three years audit report is being enclosed herewith as annexure for your kind perusal.
5. The accounts are audited regularly by qualified chartered accountant.
6. Not yet

6.6 Best Practices in Governance and Leadership

1. The management of the institution; the teaching and the non teaching staff and the students work like a family and discuss everything which may be impediment in the progress of the institution and resolve it.
2. The institution family is so knit together resolves to under takes its objectives mission and purpose under the leadership of principal/ head of the department for achieving goals.

Criterion – VII Innovative Practcies

7.1 Internal Quality Assurance System

1. The institution has internal quality assurance cell it was establish to 1 year back according to the norms of university and IQAC cell continuously hold their meetings time to time for quality improvement.
2. The goals and the objectives of the institution are reviewed bby IQAC cell time to time and in case they are not being fulfilled properly the IQAC cell gives directions to meet out these objectives and mission.
3. The institution maintains its quality of instructions bby way of teaching and motivating the students to consult research journals besides symposiums held for free discussions with the students.
4. The administration and the financial management quality is maintained by disciplinary committee and the financial committee so that the fulfill the mission and objectives.
5. The institution has no constituent branch of education however the activities are published through newspapers time to time.

7.2 Inclusive Practices

1. On school curriculum we organized a seminar on college level and send our suggestion to the board for betterment of school curriculum and national awareness.
2. As such no such guidance have provided by the university to impart with such teaching or training.
3. The academy organizes many activities like debate, seminar, symposium essay competition etc. to enhance self learning of environment and self motivation.
4. The student teacher takes not of individuals differences in children particularly exceptional cases those who are mentally retarded or slietly debiated and after interaction with their parents the guidance is given to seek help from specialties. In the main time special

attention is given to them to enhance their motivations and concentration.

5. Physically handicapped cases have not reported so far and there is a provision that only 50% handicapped student can take admission for such student special seating arrangement have been made.
6. The gender sense of issues are dealt by a women teacher and as such there has not been reported any problem so far.

7.3 Stakeholders Relationship

1. There is no such process of dealing with the stake holders.
2. N.A.
3. N.A.

Declaration by the Head of the Institution

I certify that the data included in this Self-Appraisal Report (SAR) are true to the best of my knowledge.

This SAR is presented by the in institution after internal discussions, and No part thereof has been outsourced.

I am aware that the peer team will validate the information provided in the SAR during the peer team visit.

(Dr. Sameer Kumar Singh)

Principal
J.S.M. Academy, Meerut

Place : J.S.M. Academy, Salarpur, Mawana Road, Meerut

Date : 13-01-2014

Documents Annexed with the Self Appraisal Report

Annexures

1. A brief report of teacher education, programme.
2. Institution academic calendar and time table.
3. A copy of syllabus.
4. Master plan of the institution.
5. Sample of student fee back.
6. Audited income expenditure statement.
7. A copy of recognition orders by the NCTE.
8. University results for previous academic year.
9. Feed back on practice teaching.

A Brief Report of Teacher Education

Teacher Education programme is an essential and most important programme for building up educational future of India. The course of Bachelor of Education (B.Ed.) is running in the institutions for about 50 years. In 90s the NCTE (central government body) has taken over the role of prescribing norms of eligibility and selection of Teacher Education. The university also incorporated the NCTE norms of eligibility for selecting student teacher and their after to become a teacher in higher secondary schools. The national policy is to educate all the budding and young population of India so that no body remains illiterate and the literacy reaches to poor and masses also.

The teachers are building blocks of the nation. The first teachers mother and father and after them the teachers to educate the youngs for their full development of personality.

The state government in view of the norms prescribed by the NCTE State Govt has not only defined the eligibility for a teacher educator but as taken the following under their control.

- i) The procedure of admissions
- ii) Fees

During last 5 years the State Government has been conducting common entrance test through a nominated university of the eligible candidates. This year during the session 2013-14 the State Government vide G.O. *सयुक्त प्रवेश परीक्षा 2013 के शासनादेश सं० वी-373/70-3-2012-बी०एड० (35)/2012* date 19 November 2012 entrusted this responsibility to Deen Dayal Upadhyay Gorakhpur University, Gorakhpur to organize the Common Entrance Test of eligible candidates. The common entrance test was held on 24 April 2013. The computerized evaluation was done and

results were declared on the basis of merit. There are about 1,50,000 seats as sanctioned by the NCTE in this state of UP. Which were to be filled after counseling from different centres. Although the number of candidates was sufficient who appeared in the common entrance test but after the counseling the number of candidates given to the colleges were not is to the sanctioned seats by NCTE and university. This is why about 40,000 seats are still vacant and could not be filled up so far. In this institution the sanctioned quota of seats is 100 per annum whereas only 30 admissions have been made after counseling. This is the situation in many other colleges this year. The common entrance test conducting university could not do justice with all the institution for allocating the students as against their capacity for the reason not known to us.

In this institution only 30% of quota has been allotted. The missions objectives of the programme have already been given.

Academic Calendar Session (2012 – 13)

1. College Reopen	:	2 nd July 2012
2. Commencement of teaching (B.Ed. Class)	:	3 rd July 2012
3. Shivratri Holiday	:	17 th July 2012
4. Raksha Bandhan	:	2 nd August 2012
5. Shri Krishan Janmastami	:	10 th August 2012
6. Independence Day Celebration	:	15 th August 2012
7. Ed-UI-Fitar	:	20 th August 2012
8. Teacher's Day Celebration	:	5 th September 12
9. Vishwakarma Jayanti	:	17 th September 12
10. Gandhi Jayanti Celebration	:	2 nd October 2012
11. Educational Tour	:	3 to 6 October 12
12. Agrasen Jayanti	:	16 th October 2012
13. Mahaashtami, Navmi & Dushera	:	22, 23, 24 October
14. Ed-UI-Zuha	:	28 th October 2012
15. Deepawali	:	12 to 16 Nov.
16. Moharam	:	24 th November
17. Ganga Snan	:	28 th November
18. Ambedkar Nirvan Divas	:	6 th December
19. Christmas Day Celebrations	:	25 th December
20. Winter Vacation	:	1 to 5 January
21. Teaching Practice	:	15 to 25 January & 18 to 28 Feb.
22. Basant Panchmi	:	15 th February
23. Republic day Celebration	:	26 th January 2013
24. Scout Guide Camp	:	29 th Jan. to 2 nd Fe
25. Mahashivratri	:	10 th March 2013
26. Holi Celebration	:	25 th to 29 th March
27. Annual Sports Meet	:	9 th to 10 th April
28. Ram Navmi	:	19 th April 2013
29. Shaheed Divas	:	10 th May 2013
30. Mohd. Hajrat Ali Birthday	:	24 th May 2013
31. Budh Purnima	:	25 th May 2013
32. Internal Exam	:	17 th June 25 th Jun

TIME TABLE FOR THE SESSION 2012 – 13

Period	Time	Subject	Teacher
	9:40	Call Bell	
	9:45	Prayer	
	9:50	Assembly	
Ist	10:00 – 10:45	Teacher In Emerging India Society	Mr. Rakesh Km. Verma
IInd	10:45 – 11:30	Development of Learner and Teaching Learning Process	Mr. Hariom Sharma
IIIrd	11:30 – 12:15	Essentials of Educational Technology and Management	Mrs. Naima Akhtar
IVth	12:15 – 1:00	Development of Education System in India	Mr. Ankit Rathi
	1:00 – 1:30	Lunch Break	
Vth	1:30 – 2:10	A) Education & Mental Measurement	Mr. Hariom Sharma
		B) Environment Education	Mr. Gajendra Singh
VIth	2:10 – 2:50	Teaching of Physical Science	Mr. Gajendra Singh
		Teaching of S.S.T.	Mrs. Monika Yadav
VIIth	2:50 – 3:30	Teaching of Hindi	Mr. Rakesh Verma
		Teaching of English	Mrs. Naima Akhtar
		Teaching of Commerce	
		Teaching of Sanskrit	
		Teaching of Home Sci.	
		Teaching of Maths	Mr. Pankaj Kumar
		Teaching of Biological Sci	Mr. Gajendra Singh
VIIIth	3:30 – 4:00	Extra Curricular Activities	Mr. Ankit Rathi Mr. Naima Akhtar

TIME TABLE FOR THE SESSION 2013 – 14

Period	Time	Subject	Teacher
	9:40	Call Bell	
	9:45	Prayer	
	9:50	Assembly	
Ist	10:00 – 10:45	Teacher In Emerging India Society	Mr. Rakesh Km. Verma
IIInd	10:45 – 11:30	Development of Learner and Teaching Learning Process	Mr. Virendra Kumar
IIIrd	11:30 – 12:15	Essentials of Educational Technology and Management	Mrs. Naima Akhtar
IVth	12:15 – 1:00	Development of Education System in India	Mr. Ankit Rathi
	1:00 – 1:30	Lunch Break	
Vth	1:30 – 2:10	A) Education & Mental Measurement	Mr. Virendra Kumar
		B) Environment Education	Mr. Gajendra Singh
VIth	2:10 – 2:50	Teaching of Physical Science	Mr. Gajendra Singh
		Teaching of S.S.T.	Mr. Ankit Rathi
VIIth	2:50 – 3:30	Teaching of Hindi	Mr. Rakesh Verma
		Teaching of English	Mrs. Naima Akhtar
		Teaching of Commerce	
		Teaching of Sanskrit	
		Teaching of Home Sci.	
		Teaching of Maths	Mr. Pankaj Kumar
		Teaching of Biological Sci	Mr. Gajendra Singh
VIIIth	3:30 – 4:00	Extra Curricular Activities	Mr. Ankit Rathi Mr. Naima Akhtar

**The result of previous academic year (B.Ed.)
session 2012 – 13 has not been
declared so far**

Feed back on Teaching Practice by Peers of Teaching Practice School

Name of the School

Class

Student Teacher Name

क्षेत्र	संतोषजनक	उत्तम	अति उत्तम
समय बद्धता			
विषय वस्तु			
प्रस्तुतिकरण			
शिक्षण विधि			
सहायक सामग्री का प्रयोग			
मूल्यांकन विधि			

अन्य टिप्पणी:

Feed back on Teaching Practice by the teachers of Teaching Practice School

Name of the School

Class

क्षेत्र	संतोषजनक	उत्तम	अति उत्तम
समय बद्धता			
विषय वस्तु			
प्रस्तुतिकरण			
शिक्षण विधि			
सहायक सामग्री का प्रयोग			
मूल्यांकन विधि			
अनुशासन			
पोशाक			

अन्य टिप्पणी:

Faculty Profile – Adequacy and competency of Faculty

S.No.	Name of the Faculty	Educational Qualification
1.	Dr. Smaeer Kumar Singh (Principal)	Ph.D. (Edu.), M.Phil. (Eng.), M.Ed., M.A. (Eco.), M.A. (His.), M.A. (Eng.), M.A. (Hindi)
2.	Shri Ankit Rathi (Sr. Most Lecturer)	Ph.D. (Pursuing Edu.), M.Ed., M.A. (His.), LL.B.
3.	Shri Pankaj Kumar (Lecturer)	NET (Edu.), M.Phil. (Edu.), M.Ed., M.A. (Math)
4.	Smt. Naima Akhtar (Lecturer)	M.Phil. (Edu.), M.Ed., M.A. (Eng.)
5.	Shri Rakesh Verma (Lecturer)	NET (Hindi), M.Phil. (Edu), M.Ed., M.A. (Hindi)
6.	Shri Gajendra Kumar (Lecturer)	M.Ed., M.Sc. (Zoology)
7.	Shri Virendra Kumar (Lecturer)	NET (Edu), M.Ed., M.A. (Edu.), M.A. (Pol. Sci.), M.A. (Socio.)

The faculty members of the department are qualified, competent and devoted to their work. They are expert of their subjects and have the skill to communicate the same to the students. They always keep in mind the vision and mission of college while teaching the students.